

To: All Members of the EXECUTIVE

When calling please ask for:

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Calls may be recorded for training or monitoring

Date: 23 September 2022

Membership of the Executive

Cllr Paul Follows (Chairman)
Cllr Peter Clark (Vice Chairman)
Cllr Andy MacLeod
Cllr Penny Marriott
Cllr Mark Merryweather

Cllr Kika Mirylees
Cllr Nick Palmer
Cllr Paul Rivers
Cllr Liz Townsend
Cllr Steve Williams

Dear Councillors

A meeting of the EXECUTIVE will be held as follows:

DATE: TUESDAY, 4 OCTOBER 2022

TIME: 6.00 PM

PLACE: COUNCIL CHAMBER, COUNCIL OFFICES, THE BURYS,
GODALMING

The Agenda for the Meeting is set out below.

Yours sincerely

ROBIN TAYLOR
Head of Policy and Governance

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NOTES FOR MEMBERS

Contact Officers are shown at the end of each report and members are welcome to raise questions, make observations etc. in advance of the meeting with the appropriate officer.

Prior to the commencement of the meeting, the Leader, Deputy Leader or an appropriate Portfolio Holder to respond to any informal questions from members of the public, for a maximum of 15 minutes.

[Questions will be taken in the order in which questioners register with the Democratic Services Officer prior to the start of question time. When read out, each question must be concluded within 2 minutes. In the event that it is not possible to give a verbal response, a written response will be provided following the meeting.]

AGENDA

1. **APOLOGIES FOR ABSENCE**

To receive apologies for absence.

2. **MINUTES**

To confirm the Minutes of the Meeting held on 6 September 2022.

3. **DECLARATIONS OF INTERESTS**

To receive from members, declarations of interest in relation to any items included on the agenda for this meeting, in accordance with the Waverley Code of Local Government Conduct.

4. **QUESTIONS FROM MEMBERS OF THE PUBLIC**

The Chairman to respond to any questions received from members of the public for which notice has been given in accordance with Procedure Rule 10.

The deadline for receipt of questions is 5pm on Tuesday 27 September 2022.

5. **QUESTIONS FROM MEMBERS OF THE COUNCIL**

The Chairman to respond to any questions received from Members in accordance with Procedure Rule 11.

The deadline for receipt of questions is 5pm on Tuesday 27 September 2022.

6. LEADER'S AND PORTFOLIO HOLDERS' UPDATES

7. RECOMMENDATIONS FROM THE OVERVIEW AND SCRUTINY COMMITTEES

To follow.

8. CLIMATE CHANGE AND SUSTAINABILITY SUPPLEMENTARY PLANNING DOCUMENT ADOPTION (Pages 5 - 130)

[Portfolio Holder: Councillor Liz Townsend BEM, Councillor Steve Williams]

The purpose of this report is to seek the Executive's approval of the Climate Change and Sustainability Supplementary Planning Document (SPD), and that it is recommended to Full Council for formal adoption as a material planning consideration.

Recommendation

It is recommended that the Executive recommends to the Council that the Climate Change and Sustainability Supplementary Planning Document (SPD) be adopted, and that the Council subsequently adopts the SPD.

9. CARBON NEUTRALITY ACTION PLAN ANNUAL REPORT (Pages 131 - 188)

[Portfolio Holder: Councillor Steve Williams]

This reports provides the second annual update of the Carbon Neutrality Action Plan (CNAP) since its adoption in 2020. This is 8 months since the previous update presented in February 2022. The date has been brought forward in order for it to be aligned with the budget setting period. The outcomes of the work to date are set out in the revised CNAP and the spreadsheet with updates on individual actions.

Recommendation

It is recommended that the Executive:

- a. **Notes the progress made on the CNAP during 2022 attached in Annexe 1**
- b. **Note the GHG report attached in Annexe 2 and agree that it is published on the Waverley Borough Council website**
- c. **Endorses the updated content of version 3 of the CNAP as presented in Annexe 3**

10. FAIRGROUND CAR PARK DEVELOPMENT PROJECT PROGRESS UPDATE REPORT (Pages 189 - 198)

[Portfolio Holder: Councillor Mark Merryweather]

This report is to update Members on progress made since the 3 March 2022 and request budget to move to the next stage of the project which is to run a

procurement for a development partner.

Recommendation

It is recommended that Executive approve:

- a budget of £125,000, to be met from the Property Investment Reserve, to put funds in place to see the project through stages 3 and 4 as detailed in the revised timeline below and to allow the feasibility work detailed in exempt annexe 1.

		£
Stage 3	Procurement - prepare tender documents and go out to procurement	50,000
Stage 4	Tender returns, dialog with interest parties and contract negotiations	50,000
Incidental work	Feasibility work to free up site and aid project delivery – as detailed in exempt annexe 1	25,000
		£125,000

11. EXCLUSION OF PRESS AND PUBLIC

To consider the following recommendation on the motion of the Chairman:-

Recommendation

That, pursuant to Procedure Rule 20, and in accordance with Section 100A(4) of the Local Government Act 1972, the press and public be excluded from the meeting during consideration of the following item(s) on the grounds that it is likely, in view of the nature of the business to be transacted or the nature of the proceedings, that if members of the public were present during these items, there would be disclosure to them of exempt information (as defined by Section 100I of the Act) of the description specified at the meeting in the revised Part 1 of Schedule 12A to the Local Government Act 1972.

12. ANY OTHER ISSUES TO BE CONSIDERED IN EXEMPT SESSION

To consider matters (if any) relating to aspects of any reports on this agenda which, it is felt, may need to be considered in Exempt session.

**For further information or assistance, please telephone
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Manager, on 01483 523517 or by email at
louise.fleming@waverley.gov.uk**